

# Northumbria Hang-Gliding & Paragliding Club

## Constitution

### The Club Name

- The name of the club shall be the “Northumbrian Hang-Gliding & Paragliding Club” herein after called the Club.

### Objects

- To promote the safe pursuit of Hang-Gliding and Paragliding in Northumbria.
- To represent, promote and support the British Hang Gliding & Paragliding Association (B.H.P.A.), its objects and safety standards.
- To promote the continuing improvement of flying skills and to encourage members to acquire B.H.P.A. pilot rating qualifications.
- To assist visiting B.H.P.A. members and to promote and maintain good relations with other aviation interested organisations in Northumbria.
- To negotiate for and to protect sites.
- To promote the acquiring of knowledge of hang gliding and paragliding related sciences and to disseminate the results derived therefrom to the members for practical applications.
- To co-ordinate the activities of members and to provide the means for members to meet socially and for the exchange of information.

### Membership

- Each candidate for admission must be proposed and seconded by a member and elected by the committee.

### Classes of Membership

- **Members** – Full membership shall be limited to persons permanently domiciled in the counties of Northumberland, Tyne & Wear and Durham, herein after called Northumbria and members of the B.H.P.A.
- **Associate Membership** – Associate membership for persons unable to fulfil the requirements for full membership. Flying Associate Members will be required to produce evidence that they are covered for Third Party liability risks.
- **Honorary Member** – Honorary membership shall be at the sole discretion of the Committee.

### Membership of the B.H.P.A

- The club shall be registered with the British Hang Gliding & Paragliding Association.

### Affiliation

- Local clubs having an interest in hang gliding and paragliding activities may be considered for affiliation on appropriate conditions.

### Officers

- The Officers of the Club must be full members and shall be elected annually at the Annual General Meeting, herein termed A.G.M., and shall consist of:
  - a) Chairman
  - b) Hon. Secretary
  - c) Hon. Treasurer
  - d) Technical / Safety Officer

### Executive Committee

- An Executive Committee, herein after called the Committee, shall consist of the Officers of the Club and such other persons the Committee may elect from time to time for particular purposes.
- The Committee shall be responsible for the administration of the Club.

### Meetings

- The Committee shall meet, unless otherwise arranged, on the first Wednesday of the month.
- The quorum for the Committee shall be one Officer and four members. Committee meetings can be called by any member of the Committee.

- An A.G.M. will be held in October as determined by the Committee to elect Club Officers and to consider the Club's Financial accounts and such business as the Committee shall determine.
- All members will be notified by the Secretary at least 28 days before the date proposed for the A.G.M.
- An extraordinary general meeting, hereinafter termed the E.G.M may be called by the Committee or by members (or by 10% of members, whichever is the greater). Requests for an E.G.M. must be made in writing to the Secretary stating the object of the meeting. The Secretary shall call the meeting within 28 days of receiving the request and shall notify members of the resolutions proposed at least 7 days before the date of the E.G.M.
- The Secretary shall ensure that proper written record of all proceedings of the meeting is kept and shall circulate the minutes of meetings to all Committee members.

### **Voting at Club Meetings**

- Voting shall be restricted to full members. All matters which have to be decided by vote, with the exception of those for which a special majority is required, shall be decided by a simple majority of votes. In the case of equality of votes, the Chairman shall have a second or casting vote. A member whose subscription is in arrears shall not be entitled to vote at any meeting.

### **Club Year and Audit**

- The financial year shall run from 1<sup>st</sup> September to 31<sup>st</sup> August. The Club shall keep books of accounts and shall at the A.G.M. produce and make available for inspection, a statement of income and expenditure for the financial year last ended.

### **Funds**

- The Committee may arrange activities for the Club in accordance with the objects and raise funds therefore and defray expenses thereof. It may charge such fees for admission or participation and incur such liabilities as it may seem proper provided the Committee may not incur liabilities in excess of assets. All money belonging to the Club shall be paid by the Treasurer into an account on the name of the Club in an approved bank. All cheques to be signed by the Treasurer and any other members of the Committee.

### **Dissolution**

- The Club may be dissolved by a resolution passed by the majority of not less than three-quarters of the total club membership having voting rights and voting at an A.G.M. or E.G.M. called for that purpose.
- After dissolution the proceeds of the sale of the Club's property after discharging all liabilities, together with all other monies, shall be applied to the furtherance and benefit of like organisations or to a Charity nominated at the dissolution meeting.

### **Subscriptions**

- All members shall pay subscription and fees as determined at the A.G.M. The annual subscription is due on the 1<sup>st</sup> April. Members failing to pay outstanding subscriptions and fees within 28 days of the due date will automatically relinquish their membership.

### **Registration / Log Books**

- Each member will hold such documents as requested by the B.H.P.A. and / or the Committee.

### **Flying Sites and Procedure**

- All members must abide by the Club's current site safety and flying safety regulations. Unless otherwise agreed by the committee, flying shall only be carried out at a Club designated flying site. Any member who has obtained permission from a landowner/tenant to fly a non-designated site shall notify the Committee at the earliest opportunity. Such members shall conduct themselves whilst flying a non-designated site, in a manner which will not prejudice the Committee in any further negotiations with the landowner/tenant that may take place. All members flying sites outside the area served by the Club, shall abide by any reasonable requirements and regulations of the controlling hang/paragliding club.

### **Misconduct and Expulsion of Members**

- Any member expelled from the B.H.P.A. will automatically lose membership from the Club. Any member acting in a manner detrimental to the sport and contrary to the objects of the Club is liable to be expelled. The procedure of the B.H.P.A. will be followed if such cases arise.

### **Alterations to the Club Constitution**

- The Constitution may not be altered except on a resolution passed by a majority of not less than three-quarters of the total Club membership having voting rights at the A.G.M. or E.G.M. called for that purpose. A resolution for the alteration of the Constitution shall be received by the Secretary at least 28 days before the date proposed for the meeting. Written notice of the alterations proposed shall be circulated to the members by the Secretary at least 7 days in advance of the date proposed for the meeting.

### **Notices**

- The accidental omission to give requisite notices, or the non-receipt of a notice by any member, shall not invalidate any proceedings or resolutions at any meeting of the Club.

This document has been actioned by:-

Date:



7<sup>th</sup> October 2015

Colin S Keightley

**Chairman Northumbria Hang-gliding and Paragliding Club**